

Change Board Meeting 85

20 December 2023

Competition Act Compliance

It is everyone's responsibility to say something

The Chair will move the conversation on



■ Change Board Terms of Reference

- The Change Board is the delegated Sub-Committee of Panel for voting on Modifications. The Change Board has power to:
 - **determine if the DCC Impact Assessment should be performed**, with the costs of that incurred by Parties. Where the Change Board believes this is not the case, it will need to state **what further work is required** before it will agree to request the DCC Impact Assessment;
 - consider each Modification Report and the Modification Report Consultation responses presented at the end of the Modifications Process. It will agree **whether the Modification Report is ready to be voted upon**, and if not **what further analysis or clarifications are required** before the Modification Report can be voted upon; and
 - **perform the final vote** on approval or rejection of a Modification Proposal. For a Self-Governance Modification, the Change Board's vote shall form a decision, which is then subject to a 10 Working Day period in which Parties can refer this outcome to the SEC Panel before becoming final. For any other Modification Proposal, this vote shall form a recommendation to the Authority, who will make the final decision

■ Agenda

1. Approval of previous meeting minutes
2. Actions outstanding
3. Change Board votes
4. SEC Modifications Timetables update
5. DCC Assessments
6. Modifications Improvement Project update
7. AOB

Agenda Item 1

Approval of previous
meeting minutes
Rachel Black (SECAS)

■ Recommendations

- No comments received
- **APPROVE** these minutes as final

Agenda Item 2

Actions outstanding
Rachel Black (SECAS)

■ Actions Outstanding

Ref	Action	Owner	Update	Status
71/01	The DCC to provide a view on the share of the MP162 costs each Supplier would be apportioned.	DCC	The DCC are currently in discussions with service providers to determine what the Pre-Integration Testing (PIT) costs will be.	Open

Agenda Item 3

Change Board Votes

■ SECMP0028 'Prioritising System Messages'

Simon Grimwood

Raised by Andy Knowles on behalf of Utilita Energy Ltd

Self-Governance

MEDIUM

SECMP0028: Overview

- Periods of high-volume SRV traffic going via the DCC System could lead to potential processing delays, message timeouts or system capacity breaches

Issue



- Delayed Supply critical messages could impact Energy Consumers e.g. SRV 2.2 'Top Up Device'
- Low DCC performance outcomes due to higher-than-expected system traffic

Impact

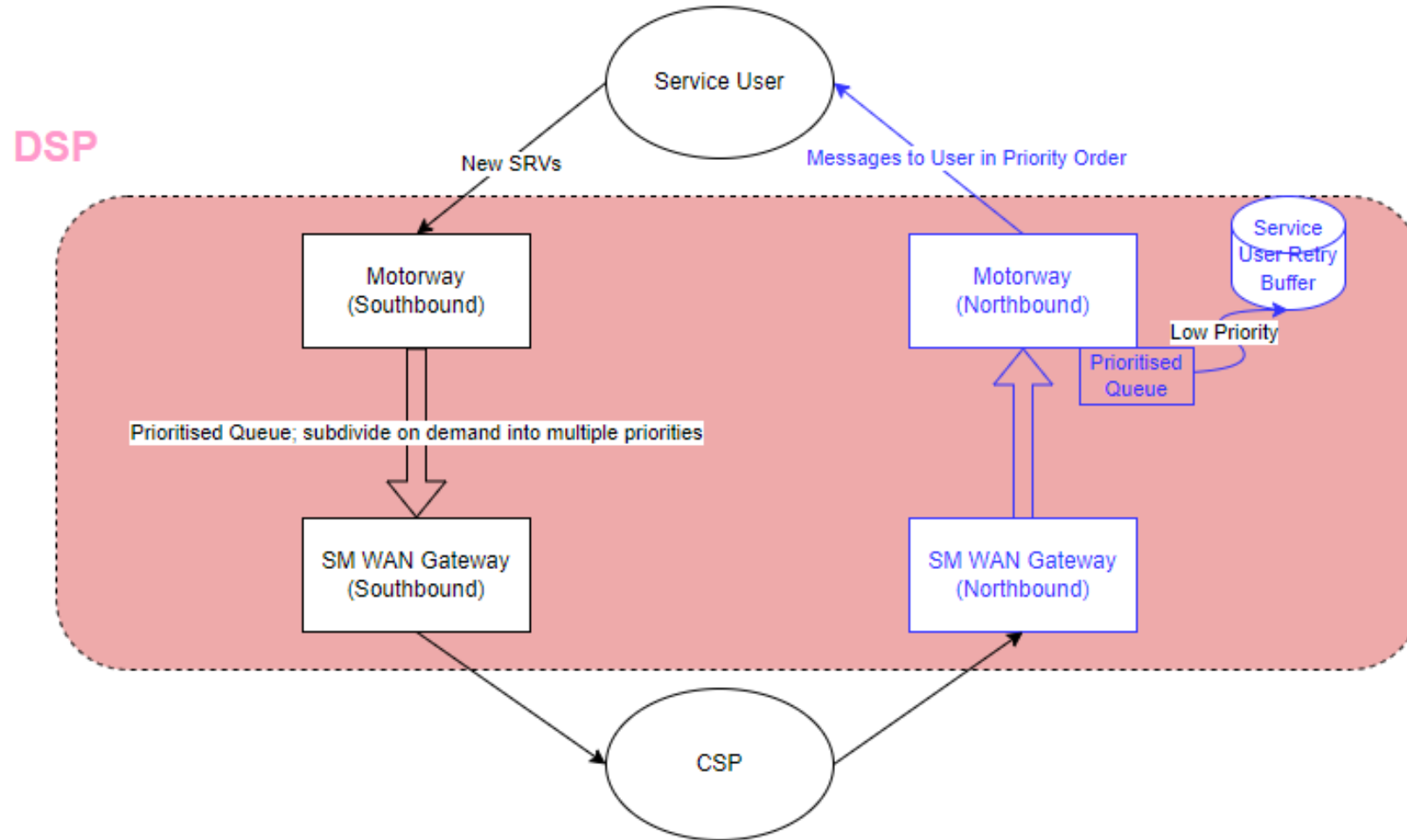


- Priority Ranking System for all SRVs to reduce impact on Energy Consumers and manage DCC System traffic
- Southbound traffic of the DCC DSP only
- Individual priorities for each SRV

Proposed Solution



■ Proposed Solution



Suggested Priority Categories

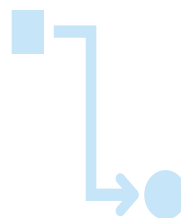
Mode	Condition	Priority
On Demand	SRV relating to the continuity of a consumer's energy supply	1
	SRV required for an engineer to complete on-site activities	2
	SRV in list of messages required to comply with a consumer request	3
	Any other SRVs	4
	SRVs with 24-hour TRTs	5
Any Other Mode	Scheduled	5

- Messages with priority 2-5 will be promoted to priority 1 if capacity is available and the DSP's southbound TRT is close to being breached.
- Priority Levels to be recorded in Code Required Document 'Traffic Management Mechanism'.

TABASC 96 Feedback

- Members agreed the technical solution (Southbound Prioritisation Mechanism) is fit for purpose.
- Members advised the priority levels assigned to each individual SRV were not ready for TABASC approval in their current form.
- Code Required Document which will house SRV priorities (Traffic Management Mechanism) is already in place with governance controls.
- DCC will need the finalised priority levels approved 6 months in advance of implementation (currently May 2024).
- TABASC will support with refining and reviewing the proposed priority levels prior to SEC Panel approval.

■ SECMP0028: Assessment of Change



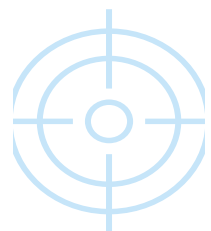
Impacted Parties

- All DCC Users



Costs

- SECAS implementation costs
- DCC Costs - £309,879



Target Release

- Nov 2024 SEC Release



Benefits

- DCC System reliability
- Quality of Service

SEC Objectives (a) & (c)

(a) facilitate the efficient provision, installation, and operation, as well as interoperability, of Smart Metering Systems at Energy Consumers' premises within Great Britain

(c) facilitate Energy Consumers' management of their use of electricity and gas through the provision to them of appropriate information by means of Smart Metering Systems

■ SECMP0028: MRC Responses



Key comments

- Several respondents noted that the SR priority levels are not yet fit for purpose, and some SRs need higher priorities
- Majority of respondents felt SECMP0028 better facilitated SEC Objective (a)

■ Change Board Vote Breakdown

Change Board Decision Required

- Southbound Prioritisation Mechanism

Further Development Required

- Priority Levels for each Service Request
- Must be in place 6 months before implementation
- TABASC final approval

■ SECMP0028: Recommendations

- **AGREE** this Modification Proposal should proceed to vote
- **DETERMINE** whether this Modification Proposal should be **APPROVED** or **REJECTED** under Self-Governance
- **PROVIDE** rationale for this decision against the General SEC Objectives

Agenda Item 4

SEC Modifications Timetable
update

■ KEY SUMMARY

- SECMP0028 is scheduled for final vote at the next Change Board meeting.
- Five new Draft Proposals have been raised this month.
- We are working on 33 active modifications.
- There are ten modifications currently on hold.
- There are five modifications on the waiting list.
- We are examining ten anticipated modifications.
- Awaiting two Impact Assessments to be returned
 - MP223 – 2 January 2024
 - MP242 – 26 January 2024

PRIORITISATION MATRIX

URGENCY

3	P245	P218	P230 P232 P250	P242 P251
2		P246 P255 P256	P217 P231 P252	P224
1	P235 P238 P244 P249 P260	P085B P165 P219 P239 P253 P257	P0028 P207 P223 P247 P248	P169
0	P197 P205 P234 P258 P259	P184 P206 P241 P254	P137 P176	P094 P187
	0	1	2	3
	VALUE			

MP255 has been amended from Low to Medium. Urgency and Consumer impacts were increased to 2.

Five new Draft Proposals added

■ HIGH AND VERY HIGH PRIORITY MODS

MP242 'Change to Operational Metrics to measure on success'

- SECAS has requested the Impact Assessment and expects this to be returned by 26 January 2024 - **VERY HIGH.**

MP169 'Managing SEC obligations and the Consumers Right to refuse a smart meter'

- Meetings ongoing with Ombudsman and Citizens Advice regarding their consumer advice and how this impacts Suppliers.

DP218 'Review of the SEC Charging Methodology'

- SECAS is hosting a meeting on 14 December 2023 where DCC will provide of the ongoing review of DCC User charging.

■ HIGH PRIORITY MODS

MP224 'SEC Performance Assurance Framework'

- SECAS is developing a draft of the Risk Evaluation Methodology. Once drafted this will be tested against several pre-identified issues to demonstrate its value.
- SECAS will also discuss the modification with respondents to the Refinement Consultation to ensure their concerns have been allayed.

MP230 'Review the SLA for delivery and completion for SMETS1 firmware'

- SECAS received five responses to the Refinement Consultation, all of which were supportive.
- SECAS will present this to the CSC to enter the Report Phase.

MP231 'Firmware Upgrade Pathways'

- Concerns raised at the September Working Group around liability and non-disclosure agreements have been addressed.
- SECAS will present this modification to the Change Sub-Committee to enter the Report Phase.

DP252 'Amending the process for Communications Hub returns'

- SECAS will present this to the CSC with the recommendation it enters the Refinement Process.
- SECAS will develop the business requirements in early 2024 before presenting the modification to the Working Group.

CHANGES TO REPORT PHASE DATES

MP207 'Allowing Registered Supplier Agents to maintain Meter Firmware'

- Impact Assessment request was rejected by Change Board.
- SECAS is working with the Proposer to determine how to proceed with this modification without a fully completed assessment of the proposal.
- The Report Phase date has changed from December 2023 to February 2024.

MP235 'Enhanced Meter Data access for Other Users'

- Following feedback at the December Working Group, SECAS is working through issues relating to traffic management.
- Working Group members believed that this modification should have its own ad hoc Working Group meeting in early 2024. Once SECAS has addressed the questions raised at the December Working Group meeting, an ad hoc meeting will be organised.
- The Report Phase date has changed from June 2024 to July 2024.

Due to capacity constraints, SECAS is placing four modifications on the waiting list which are all LOW priority modifications:

- MP184 'Increase Smart Capability of SMETS2 Twin Element ESME to support solar and storage use cases'
- MP235 'Enhanced Meter Data access for Other Users'
- MP244 'Device Alerts for Smart Meter Credit Replenishment'
- DP258 'Aligning requirements for System Outage notifications'

Agenda Item 5

DCC Assessments

This will be a verbal update in the meeting

OPEN DCC ASSESSMENTS

Modification	Time Elapsed
MP223 Impact Assessment	34 WD
MP242 Impact Assessment	34 WD

Agenda Item 6

Modification Improvements Project

■ Modification Improvement Project

1	We will undertake a review of the end-to-end change process and identify improvements.	Mar 24	We are in the planning stage
2	We will review the governance of Change, including the purpose of the CSC and Change Board.	Mar 24	Any changes will be informed by the end-to-end review so will be presented in Mar 24
3	We will ensure that the correct level of technical expertise is present in Working Groups including representatives from the TABASC and other Sub-Committees.	Sep 23	We are already applying this criterion to every modification
4	We will improve the gathering and development of business requirements.	Oct 23	We are regularly working with the DCC BA team
5	We will work with the DCC to improve the DCC assessment process and increase visibility and discussion of SLAs at relevant governance groups.	Feb 24	This work is underway and the DCC to delivered an update to the November Panel meeting
6	We will report the cost savings delivered by challenging the DCC costs.	Feb 24	We are in the planning stage
7	We will introduce a Triage process to reduce the number of open modifications.	Sep 23	This process is in place, and we are passing all new proposals through the process

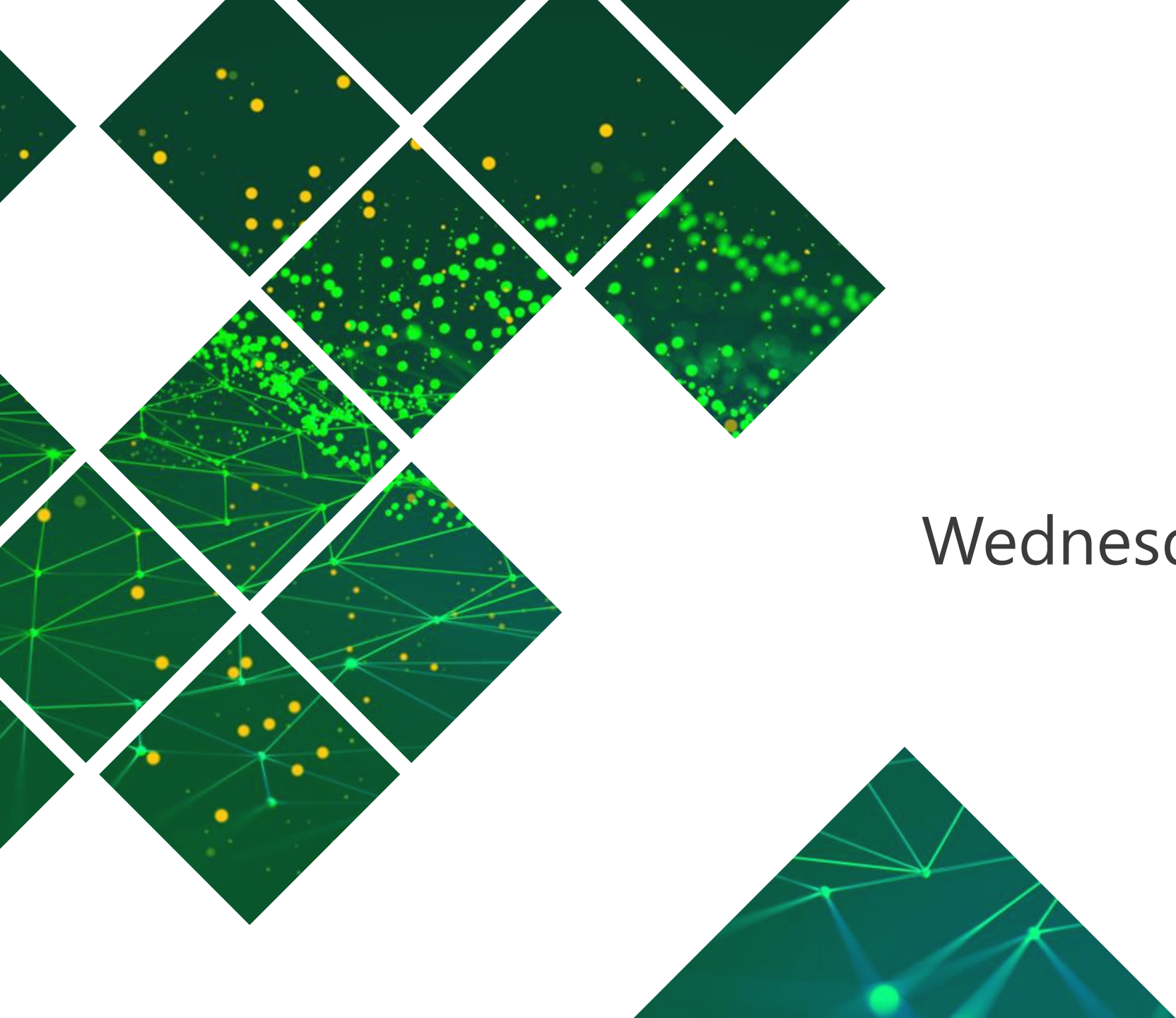
■ Modification Improvement Project

8	We will increase 'Critical Friend' challenge to existing proposals.	Oct 23	This is already in place.
9	We will undertake more escalation where there is no progress.	Oct 23	Escalation will be to the CSC in the first instance. This is now in place
10	We will revisit the proposed change to allow SEC Panel to withdraw modifications.	Nov 23	This has been reviewed and next steps are being considered
11	We will explore the introduction of a 'bar' which Modification Proposals must hit in order to move through the process.	Mar 24	This will be considered as part of the end-to-end review described in Action 1
12	We will share and reflect the prioritisation of modifications at all stages.	Sep 23	This is already in place
13	We will hold a webinar on modifications that have a large impact on industry.	Oct 23	This has been completed
14	We will raise a SEC Modification to reflect any changes necessary.	As necessary	This will be considered as part of Action 1

Agenda Item 7

Any Other Business

- Change Board Elections – call for nominations open until Wednesday 3 January 2024!
 - If you would like to re-nominate yourself, or know someone who would like to be nominated, the online form can be filled out [here](#).
 - Any questions, please email us (sec.change@gemserv.com).



Thank you for
attending

Next meeting:
Wednesday 24 January 2024